



THE JUDICIARY - COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

**Commonwealth Judiciary Administrative Office**

Guma' Hustisia, Iimwal Aweewe, House of Justice • Susupe • P.O. Box 502165 • Saipan, MP 96950  
Telephone: (670) 236-9700/9800 • Facsimile: (670) 236-9702 • Website: [www.justice.gov.mp](http://www.justice.gov.mp)

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# PUBLIC NOTICE

(No. 18-024)

Effective Monday, December 17, 2018, the Judiciary will resume regular business hours. Listed below are the updated location information and business hours for services:

**Guma' Hustisia, Iimwal Aweewe, House of Justice, Susupe, Saipan**

Access to court services will be available at two transaction windows located at the front exterior of the Guma' Hustisia. The offices open to the public through the service windows and their business hours are as follows:

Office	Telephone	Window
Accounting Services Unit (Cashier): Financial Services and Procurement Business Hours: 7:30 a.m. to 4:00 p.m. E-Mail Contact: <a href="mailto:john.villagomez@justice.gov.mp">john.villagomez@justice.gov.mp</a>	(670) 236-9770 (670) 236-9812	1
Supreme Court Clerk of Court: Business Hours: 8:00 a.m. to 5:00 p.m. E-Mail Contact: <a href="mailto:nora.borja@justice.gov.mp">nora.borja@justice.gov.mp</a>	(670) 236-9715	2
Superior Court Clerk of Court: Business Hours: 7:30 a.m. to 4:30 p.m. E-Mail Contact: <a href="mailto:patrick.diaz@justice.gov.mp">patrick.diaz@justice.gov.mp</a>	(670) 236-9703 (670) 236-9765 (670) 783-8417 (670) 783-8522	2
Commonwealth Recorder's Office: Business Hours: 8:00 a.m. to 5:00 p.m. E-Mail Contact: <a href="mailto:lucy.guerrero@justice.gov.mp">lucy.guerrero@justice.gov.mp</a>	(670) 236-9830	2
Law Revision Commission: Business Hours: 8:00 a.m. to 5:00 p.m. Website: <a href="mailto:cnmilaw@justice.gov.mp">cnmilaw@justice.gov.mp</a>	(670) 236-9820	2

The public will be able to complete payments, process filings, obtain criminal history clearances, request recorder information, and have access to other services at the walk-up transaction windows. In accordance with the American with Disabilities Act ("ADA"), reasonable and appropriate accommodations will be provided to persons with disabilities with the assistance of the Marshals Service Division.

The Guma' Hustisia sustained major damage from Super Typhoon Yutu which hit the Marianas late October 24 and early October 25, 2018. With the exception of the transaction windows, the Guma' Hustisia will remain closed to the public as typhoon recovery and damage assessments are completed in addition to the ongoing efforts with the mold remediation and air-conditioning replacement.

The Judiciary also continues to secure alternate sites for the continuity of court operations. The public's continued patience and understanding during this time of recovery and rebuilding is greatly appreciated.

**Satellite Office - Office of Adult Probation and Supervision ("OAPS"), Susupe, Saipan**

The OAPS Satellite Office, cornered behind the Guma' Hustisia and the Bureau of Motor Vehicles, will be open from 8:00 a.m. to 5:00 p.m. daily. The telephone numbers are (670) 236-9864 or (670) 236-9870. The e-mail contact is [ursula.lifoifoaldan@justice.gov.mp](mailto:ursula.lifoifoaldan@justice.gov.mp).

**Drug Court Division (DCD) at Sister Remedios Community Center, Chalan Kanoa, Saipan**

The DCD will cease operations at the DPS Training Office in Susupe on Friday, December 14, 2018. Effective Monday, December 17, 2018, the DCD will open its new office at the Sister Remedios Community Center on Chalan Kanoa Drive in Chalan Kanoa, Saipan. Business hours are from 8:00 a.m. to 5:00 p.m. The telephone number is (670) 287-3362. The e-mail contact is [tkabua.dcp@gmail.com](mailto:tkabua.dcp@gmail.com).

**Alternate Site – Marianas Business Plaza, Susupe, Saipan**

Court sessions will be scheduled and held on the 2nd floor in Suite 212 of the Marianas Business Plaza (MBP) in Susupe, Saipan. Case management information is administered through the Offices of the Clerks of Court. To find out which cases will be heard at the MBP, please refer to the court calendars published weekly on the Judiciary website at [www.judiciary.gov.mp](http://www.judiciary.gov.mp) or call (670) 783-8417 and (670) 783-8522.

Offices located at the MBP are:

<b>Office</b>	<b>Telephone</b>
Family Court Division Business Hours: 8:00 a.m. to 5:00 p.m. E-Mail Contact: <a href="mailto:joseph.villagomez@justice.gov.mp">joseph.villagomez@justice.gov.mp</a>	(670) 783-7825
Judiciary Administrative Office Business Hours: 8:00 a.m. to 5:00 p.m. E-Mail Contact: <a href="mailto:martha.mendiola@justice.gov.mp">martha.mendiola@justice.gov.mp</a>	(670) 236-9804 (670) 783-8139
Judiciary Human Resource Office Business Hours: 8:00 a.m. to 5:00 p.m. E-Mail Contact: <a href="mailto:hr.judiciary@justice.gov.mp">hr.judiciary@justice.gov.mp</a>	(670) 236-9818 (670) 783-8592

Access to this alternate site involves compliance with several security requirements: screening upon entry into the suite or courtroom, a valid identification document, and/or cellular telephone restriction.

**Alternate Site – United States (U.S.) District Court for the NMI, Garapan, Saipan**

Court sessions will be scheduled and held at the U.S. District for the NMI at the Horiguchi Building in Garapan, Saipan. Case management information is administered through the Offices of the Clerks of Court. To find out which cases will be heard at the District Court, please refer to the court calendars published weekly on the Judiciary website at [www.judiciary.gov.mp](http://www.judiciary.gov.mp). The Clerks of Court may also be contacted for additional information.

Access to this alternate site involves compliance with several security requirements: screening upon entry into the building, a valid identification document, and cellular telephone restriction.

**Kotten Tinian, San Jose, Tinian**

Business hours are from 7:30 a.m. to 4:30 p.m. Deputy Clerk Joann A. Pangelinan who facilitates court business on Tinian may be contacted by telephone at (670) 433-3410 or by e-mail at [joann.pangelinan@justice.gov.mp](mailto:joann.pangelinan@justice.gov.mp). The Clerks of Court may also be contacted for additional information.

**Centron Hustisia, Sinapalo, Rota**

Business hours are from 7:30 a.m. to 4:30 p.m. Administrative Specialist Michelle A. Mendiola who facilitates court business on Rota may be contacted by telephone at (670) 532-9422 or by e-mail at [michelle.atalig@justice.gov.mp](mailto:michelle.atalig@justice.gov.mp). The Clerks of Court may also be contacted for additional information.

Please contact the following persons for additional information or assistance regarding information on this public notice::

Nora V. Borja  
Acting Clerk of Court  
CNMI SUPREME COURT  
Telephone (670) 236-9715  
Email: [nora.borja@justice.gov.mp](mailto:nora.borja@justice.gov.mp)

Patrick V. Diaz  
Clerk of Court  
CNMI SUPERIOR COURT  
Telephone (670) 236-9766  
Email: [patrick.diaz@justice.gov.mp](mailto:patrick.diaz@justice.gov.mp)

Issued this 14th day of December, 2018.

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/s/  
ALEXANDRO C. CASTRO, Chief Justice  
Supreme Court

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/s/  
ROBERTO C. NARAJA, Presiding Judge  
Superior Court